

# GSCA CIO Interim Meeting Minutes

7pm, Wednesday 18th February 2026

Meeting at Community Room, Village Hall, Guilden Sutton

1

## Attendance

Phil Lathaen (PL) - Chair  
Sarah Connolly (SC) - Treasurer  
Samantha Wareham (SW) - Secretary  
Rachael Whelan (RW)  
Derek Hughes (DH)

## Apologies

Vicky Black (VB)  
Michelle Lloyd-Kerfoot (MLK)  
Alice Hay (AH)

2

## Guilden Sutton 10k

The organisers have been in touch to inform us that there is a possibility that the 10k will not go ahead this year. If it does go ahead it may well be the final time.

This is due to the running fixtures busy schedule, the rising costs of the traffic management, and the lack of volunteers to operate the event.

The event may go ahead this year for the last time as Cheshire Gran Prix have entered the GS 10k.

The Community Association has been asked to provide some volunteers to marshal the event if it does go ahead this year.

All trustees agreed that we could offer some volunteer help for marshalling the run.

It would be a shame for the event to go, especially the fun run for the children. An option discussed would be for the fun run to be done in conjunction with the Village Fete on the school field.

However, the Village Fete is in need of volunteers otherwise that is in jeopardy of not being held this year either.

3

## Building Improvement and Repairs

## GSCA CIO Interim Meeting Minutes

### Roof Leak

The leak has stopped for now, and there has been heavy rain. The problem was leaves blocking the narrow gully where the roof joins. It is designed differently to the previous roof and the gap is very narrow where the join is. The builders have built the roof as per the specifications by Platt White, which the previous trustees signed off. Therefore we do not believe we can bring legal action against the contractors.

Discussed the need for an independent contractor to look at the roof to make recommendations on how to manage the issue going forward, i.e. how to mitigate blockages/leaks.

All agreed that the gullies need to be cleared regularly and that MLK is getting quotes.

**ACTION: RW/BL** to contact independent roofers to make recommendations.

### Safety Certificates

Barlows are quoting for Gas & Electrical Safety certificates (4 years Elec / Yearly Gas)

Discussed what gas appliances there are in the building. It is believed that the boiler is now the only gas appliance as all others have been disconnected. This is to be checked with Peter.

### Heating Programme

Barlows came on Monday to look at the clocks on the boiler to assess if they can be adapted to be smart remotely controllable timers. They have said it should be possible and they will be quoting for this.

### Marigold Room toilet

The quote for the work is £16k and Preschool had budgeted for £10k. They had hoped for the full safeguarding grant from the Paris Council but have only been awarded a partial grant. Therefore they are asking for the Community Association to fund the remaining £6k. Their argument is that the toilet will benefit the whole building and users.

The trustees had previously discussed this funding and there wasn't a unanimous agreement so the request was declined. The Preschool has since sent the trustees

## GSCA CIO Interim Meeting Minutes

a letter. PL read out the letter to the trustees. This outlined how safeguarding has changed and the Marigold room does not meet the needs of an early years setting without the toilet. They have presented some further options for funding of the toilet.

- They are willing to pay in full if they can have exclusive use of the marigold room Mon-Fri.
- They can pay for the work upfront if we can reduce the rent for a period of time.

RW pointed out that timing is going to be an issue now. As we have been unable to confirm the works are going ahead, the contractors have now booked another job during the Easter break when this work had originally been scheduled. In addition, work cannot start until building regs are submitted by the Architect and signed off, these need to be submitted asap to be in with a chance of starting the work at Easter.

Building regs cost approx £550 and we will also need to pay at least 1/2 the Architect fees £300.

Options discussed

- Full exclusive use Mon-Fri - all agreed that we are not prepared to allow this at this time.
- We pay £6k towards the work.
- We pay £3k towards the work and also reduce their rent by £3k over a 2 year period.

All agreed that it should go ahead with a split of £3k towards the work and £3k reduced rent over 2 years. It must be outlined that the preschool must clear up fully if there is a booking for the Marigold in the evening. In addition they must agree to apply for additional grants, and if successful we can resume normal rent prices.

In addition the letter from preschool outlined a few issues with the room maintenance and condition. Trustees also discussed improvements to the room which could be completed over the Easter break:

- Decorate the room
- Repair/replace ceiling (need a quote)
- Fix lighting
- Put up coat hanging rails in the cupboard for the adults

Any work carried out must be mindful of the flooring which is expensive to repair.

## GSCA CIO Interim Meeting Minutes

	A full plan of repair/decorating work to be carried out in the Marigold room will be discussed at a later meeting.
12	<u>Next Meeting</u> All trustees agreed for the next meeting TBC.